

## UNAVOIDABLE GROWTH/SAVINGS 2010/11 (MTFP line 22)

## Appendix B

			2010/11 £	2011/12 £	2012/13 £	2013/14 £	2014/15 £
<b>COMMERCIAL SERVICES</b>							
COMUG1	Parks income from Sovereign Vale Housing Association	A management fee was previously charged to SVHA. They have terminated the contract for the grounds maintenance as of 01-01/2010.	14,000	14,000	14,000	14,000	14,000
COMUG2	Reduction in car park permit income	Reduction in income producing activity - a decline in the number of car park permit customers	8,600	8,600	8,600	8,600	8,600
COMUG3	Reduction in excess charge income	Reduction in income as a result of a) continuing decline in customers & b) operating a full year with a reduced number of patrollers.	25,230	25,230	25,230	25,230	25,230
COMUG4	Reduction in pay and display income	Reduction in customer numbers in Abingdon (by 1%) and Wantage (by 17%).	50,510	50,510	50,510	50,510	50,510
COMUG5	Procurement savings target.	Remove the procurement savings target. Major savings achieved this on major contracts are being accounted for via revised fit for the future proposals and other key contract proposals identified COMUS2	131,100	131,100	131,100	131,100	131,100
COMUG6	Increase in OWP contribution	A potential increase in contribution to the Oxfordshire Waste Partnership.	0	5,000	6,000	6,000	6,000
COMUS1	Audit of open spaces	Removal of a one-off growth bid for the employment of a consultant to carry out an audit of open spaces (CPRG1 as per yellow pages 2009/10).	(10,000)	0	0	0	0
COMUS2	Procurement savings on various contracts.	Savings achievable from grounds maintenance and waste contracts.	(48,910)	(106,520)	(91,970)	(71,660)	(71,660)
			170,530	127,920	143,470	163,780	163,780
<b>CORPORATE STRATEGY</b>							
CSUG1	CCTV income budget correction	The 2007/08 growth bid to reduce CCTV income by £19,810 was removed for future year budgets subject to investigating options for funding. This has now been completed and results in a new growth bid of £12,390	12,390	12,390	12,390	12,390	12,390

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CSUG2	Energy use savings	The removal of energy use savings which were estimated in the 2009/10 budget appendix K. The real savings will be surrendered once they have been achieved.	28,820	41,230	45,190	45,190	45,190
CSUG3	Lone working scheme	Implementation of lone working scheme based on SODC model. The annual cost of using the call centre run by Oxford City.	900	900	900	900	900
CSUS1	Purchase of bulbs for obsolete projector.	Due to the purchase of a new CCTV monitor from capital saving has been found in the revenue budget due to no longer needing to purchase bulbs for the obsolete projector.	(1,500)	(1,500)	(1,500)	(1,500)	(1,500)
			40,610	53,020	56,980	56,980	56,980
<b>ECONOMY, LEISURE &amp; PROPERTY</b>							
ELPUG1	Reduction in licence fee income in mobile home park on account of negative RPI.	The mechanism used to determine licence fee increases for mobile homes is determined by the Mobile Homes Act 1983. Pitch fees go either up or down in line with the RPI which is negative this year.	2,000	2,000	2,000	2,000	2,000
ELPUG2	Increase in utility variation payable to SOLL	From the second year of the current SOLL contract the council has paid a variation sum to cover the unprecedented and unforeseen rises in the cost of utilities incurred by the facilities under the SOLL contract. This growth bid formalises the existing arrangement which was previously un-budgeted and assumes costs will rise by 5% per annum.	55,000	57,750	60,650	63,690	66,870
ELPUG3	Increase in management fee payable to SOLL	In 2009/10 the management fee payable to SOLL increased for the remainder of the contract up to its expiry on 31 August 2014. This is a part of the signed contracted arrangement - the contract makes no reference to this increase being subject to RPI.	19,280	19,280	19,280	19,280	8,000

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ELPUG4	Replacement of 250 stacking chairs in the Guildhall	Following a Health & Safety inspection and clarification of the fire safety legislation in respect of large places of assembly, the current chairs need replacing.	7,500	0	0	0	0
ELPUG5	Removal of further savings anticipated from the formation of the Business Support Unit.	Base budget savings have been achieved in line with the projection for 2010/11. However, future years' budgeted savings are not available.	0	590	18,590	18,590	18,590
ELPUG6	Reduction in income at Wantage Civic Hall	The development of the meeting rooms within Abbey House has meant a reduction in council books at Wantage Civic Hall.	5,150	5,150	5,150	5,150	5,150
ELPUG7	Reduction in income at the Guildhall	The development of meetings rooms within Abbey House, a reduction in external use and unachievable income increases over a number of years has contributed to this need to reduce this income budget.	30,770	30,770	30,770	30,770	30,770
			119,700	115,540	136,440	139,480	131,380
	<b>FINANCE</b>						
FUG1	Reduction in reimbursement of audit fee costs for Housing & Council Tax Benefits.	Under the terms of the Finance contract, Capita agreed to reimburse the Council for audit fees incurred on the audit of the claim for Housing and Council Tax Benefits. The 2009/10 Original Budget reflects income receivable of £30,000 in respect of this arrangement however subsequent contract negotiations capped Capita's annual liability at £20,000 with 50% share of costs above that amount.	5,000	5,000	5,000	5,000	5,000

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FUG2	Capita - Government Connect code of connection	Costs will be incurred by Capita for the essential upgrade of certain computer systems to ensure they comply with the Government Connect Code of Connection. £15,000 is Capita's estimate of costs on an annual basis and they have been instructed to submit a Change Control Notice justifying the charge. This will then be considered by the RSSP Operations Board.	15,000	15,000	15,000	15,000	15,000
FUG3	Reduction in mortgage interest income	The council now only has a limited number of mortgages. Further redemptions will occur during 2010/11 which will reduce the value of interest receivable.	2,000	2,000	2,000	2,000	2,000
FUG4	Increased Capita contract cost on account of increased invoice production.	Capita re processing a greater number of sales invoices, above that assumed in the contract specification as a result of brown bin sales invoices. A change Control Notice will be issued by Capita to justify the charge which will be considered by the RSSP Operations Board.	6,610	6,610	6,610	6,610	6,610
FUS1	Reduction in budget for external legal support	The 2009/10 finance budget includes an allocation of budget intended to meet the cost of external legal support. This budget was to provide for possible advocacy costs associated with the Revenues function. For 2010/11 it is proposed that the budget be removed as costs can be met from within existing budget allocations in Legal & Democratic Services.	(1,920)	(1,920)	(1,920)	(1,920)	(1,920)
FUS2	Reduction in contingency budget	The ongoing deletion of the Planning & Projects Manager post (Yellow pages 2009/10) + efficiency savings from insurance policy reductions.	(64,810)	(64,810)	(64,810)	(64,810)	(64,810)
FUS3	Reduction in expenditure budget for Audit Commission fees for audit of NNDR3	Information received from the Audit Commission indicates that the existing budget allocation can be reduced.	(3,400)	(3,400)	(3,400)	(3,400)	(3,400)

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FUS4	Reduction in budgets for sundry expenditure items	Reduce budgets available for equipment, books & publications and stationery.	(1,000)	(1,000)	(1,000)	(1,000)	(1,000)
FUS5	Remove subscriptions budget	Subscriptions to CIPFA Financial Advisory Network (FAN) now being met by South Oxfordshire District Council and forms a part of the total recharge of financial services.	(3,460)	(3,460)	(3,460)	(3,460)	(3,460)
			(45,980)	(45,980)	(45,980)	(45,980)	(45,980)
<b>HOUSING &amp; HEALTH</b>							
HHUG1	Lower occupancy levels in temporary accommodation hostels	Levels of occupancy in the hostels are reducing in part due to a shift in focus on the prevention of homelessness. Occupancy rates will fall below 50% - council expenditure should fall by £85k p.a. but income receivable will fall by approximately £160k.	75,000	75,000	75,000	75,000	75,000
HHUG2	Unachievable savings plan HC12 - reduction in hours of team leader Housing Operations	In 2009/10 a service prioritisation plan was submitted to reduce the hours of this post. This has not been put into effect.	24,155	24,155	24,155	24,155	24,155
HHUG3	Postponement of 2009/10 saving CRIEP5	The 2010/11 budget includes redundancy cost for the Principal Environmental Health Officer with ongoing savings from 2011/12. This will occur at the earliest in 2011/12 and the costs and savings attached to the proposal need to be postponed.	(18,100)	33,900	0	0	0
HHUG4	Deletion of 2009/10 pest control saving CRIEP4	The 2010/11 budget includes a redundancy cost for the pest control services with ongoing savings from 2011/12. A review of the service indicates that the costs of implementation would be prohibitive and this proposal has been rejected.	(5,000)	25,000	25,000	25,000	25,000

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HHUG5	Reduction in income receivable for Pest Control function	The pest control service is partly operated by a contractor as a result there is a reduction in income receivable which is offset by a vacant pest control operative post below.	34,879	34,879	34,879	34,879	34,879
HHUG6	Funding for software licence fees	Share of annual IDOX software licence fees payable by environmental health and housing.	7,400	7,400	7,400	7,400	7,400
HHUS1	Deletion of budget of vacant pest control operative.	The post is no longer needed now that the service is partly operated by a contractor.	(34,879)	(34,879)	(34,879)	(34,879)	(34,879)
			83,455	165,455	131,555	131,555	131,555
<b>HR, IT &amp; CUSTOMER</b>							
HICUG1	Reduction of income to Vale ICT for work done for Capita.	ICT have an income budget for work done on behalf of Capita. Following discussions with Capita there will be a shortfall in income against the budget in 2009/10 of £7k rising to £14k in 2010/11.	14,000	14,000	14,000	14,000	14,000
HICUS1	Cash receipting system licence fees	The removal of a duplication in budget for the licencing costs of the new cash receipting system.	(4,500)	(4,500)	(4,500)	(4,500)	(4,500)
			9,500	9,500	9,500	9,500	9,500
<b>LEGAL &amp; DEMOCRATIC SERVICES</b>							
LDSUG1	Data Protection Act fee increase	The council is under a statutory duty to complete a notification form under the Data Protection Act 1998. The fee of £35 was increased to £500.	500	500	500	500	500
LDSUG2	Copyright licence fee	The Copyright Licensing Agency charge a fee for a licence: participating bodies are then able to obtain a licence and copy material that is in copyright without fear of action from the copyright holder.	1,480	1,480	1,480	1,480	1,480
LDSUG3	Electronic Licensing Management Service	Budget needed to implement an IT system to comply with EU services directive of online application and payment for licensing.	2,000	2,000	2,000	2,000	2,000

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LDSUG4	Postal vote computer software support & maintenace	The warranty on the computer software used for checking postal votes runs out in March 2010. The interface will not be required from 2011 and so the costs reduce by £500.	1,800	1,300	1,300	1,300	1,300
LDSUG5	Uniform software licence fee	The annual cost of Uniform, the council's property database is divided between those services that use it. The Land Charges budget for annual software maintenance was set at £1,000 which was below the actual cost of £1,868. This adjustment corrects the budget for 2010/11	905	905	905	905	905
LDSUG6	Employee professional fees	New terms and conditions of employment entitle staff to full reimbursement of professional fees.	2,340	2,340	2,340	2,340	2,340
			9,025	8,525	8,525	8,525	8,525
<b>PLANNING</b>							
PUG1	Planning application fee income	To further reduce the planning fee income budget on account of the economic downturn.	100,000	125,000	100,000	75,000	0
			100,000	125,000	100,000	75,000	0
<b>MANAGEMENT</b>							
MANUS1	Savings identified across a number of account codes.	Small savings taken over all account codes.	(3,950)	(3,950)	(3,950)	(3,950)	(3,950)
<b>TOTAL UNAVOIDABLE GROWTH/SAVINGS</b>			<b>482,890</b>	<b>555,030</b>	<b>536,540</b>	<b>534,890</b>	<b>451,790</b>